



Tax Certificate Request Form

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|--------------------------------|-------------------------|
| Name of Person/Company: | |
| Contact Person: | |
| Contact Phone: | Date of Request: |
| Contact Email: | |
| Mailing Address: | |

ACCOUNT NUMBER, PROPERTY ADDRESS OR PID NUMBER

Please complete the information below, indicating each account for which a Tax Certificate is requested.

| | |
|----|-----|
| 1. | 7. |
| 2. | 8. |
| 3. | 9. |
| 4. | 10. |
| 5. | 11. |
| 6. | 12. |

Is the tax certificate for platting purposes? Yes - No - (Certificates for platting purposes will not be issued if taxes are due.)

Submit Request by:

Email: property@jeffcotx.us

Fax: 409-784-5848

Mailing Address: Jefferson County, Prop. Tax Dept., PO Box 2112, Beaumont, TX 77704-2112.

In Person: Jefferson County Courthouse – Tax Office, 1st floor. Use the public entrance at 1085 Pearl Street, Beaumont, Texas 77701.

Payment

The fee for each Tax Certificate is \$10. Accepted forms of payments are Cash (in-person only), Certified Check, Money Order or Business Check.

Processing Time

Research time is normally is 2-3 business days. Tax Certificates are printed upon receipt of payment.

****** OUR OFFICE WILL CONTACT YOU UPON COMPLETION OF RESEARCH ******

Delivery or Pickup

You may request to have the Tax Certificate mailed to you, or you may pick up at our main Tax Office.